

## **CHILD'S EDUCATION RECORDS**

### **The establishment of the child's educational record has three objectives:**

- Communicate with parents regarding their child's development in order to monitor the learning he has acquired and its progress;
- Support the early detection of difficulties;
- Facilitate transitions, including the one to school.

The chart must be completed in May and November for all children attending the ECC, except those attending for less than 60 days.

It must contain:

- Name and date of birth of the child, name of the parent, date child started at daycare.
- Periodic portraits of child development: appreciation of the four areas of development (physical and motor, cognitive, language, social and emotional).
- If the child benefits from special support for one or more areas of development (with or without diagnosis): documents or information is taken into account in drafting the periodic portraits.
- Dated and signed by the person completing them and the parent.

Periodic portraits are given to the parent no later than June 15 and December 15 of each year. The ECC will keep proof of the transmission (and the date of transmission).

At the end of this process, it would be relevant:

1. That an exchange be made between the parents and the educator in order to exchange any useful information;
2. Establish specific goals for the child;
3. To design learning experiences adapted to their identified needs;
4. To assess the effectiveness of these measures.

It is important to complete the survey asking for your preferable time for these meetings. You will only have a limited choice left after the schedule has been determined with the other parents.

If you do not show up for the scheduled meeting, there will be no additional time allocated, unless you call us to let us know in advance.

Employees are hired in addition to replace the educational staff during these meetings.