

## **MEDICATION POLICY**

### **Medication**

The ECC is regulated by the laws of the MFA. The “Ministry” has issued a regulation on the administration and the storing of medications in the ECC, in which the ECC must comply. In this regulation, medication means: “all products used for a prevention treatment”, as stipulated in the law on pharmaceutical products. No medication can be administered to a child at the centre without a written note from the parent, the legal guardian, or the person that has been appointed as the child’s legal guardian and without the prescription from a doctor who is a member of the «professional corporation of the Quebec doctors» or of the «college of the Ontario doctors».

If the child must take medication, it is preferable to choose a medication that he/she does not have to take at the ECC. If it is impossible, please make sure to hand in the prescription to the ECC that has the pharmacy label with the name of the child, the name of the medication, the expiry date, the name of the doctor, the dosage and the duration of the treatment (if needed). When possible, ask the pharmacy if they can separate the medication in two separate bottles, (one for home and one for daycare) to prevent the coming and going of medication between home and daycare and not to forget the medication at home or at daycare.

The administration of medication will be noted by the parent on a form at the ECC. After administering the medication to the child, the person responsible will fill out a form of the registry of medication.

The only exemption to this rule is the administration of acetaminophen for which the ECC has a regulated procedure.

As for sunscreen, nasal drops, oral hydration solution and zinc oxide cream, the parent must provide us with a written authorization.

Homeopathy medication cannot be administered unless it is prescribed by a doctor. The medications are stored “out of the reach of children” and are under lock and key in the infant room. It is strictly forbidden to leave medication in the child’s locker or in their individual bags. At the end of the treatment, the educator will give back, to the parent, the medication container.

All the employees at the ECC have a First aid / CPR certificate which includes the general baby and children health measures. The employees have a refresher course every three years.

***Do not forget to bring a tool to administer the medication (spoon, syringe, and little cup) to allow us to reach the bottom of the bottle (if necessary).***