

## ORGANIZED OUTINGS

While using the outside spaces or sites, the ECC makes sure that this site has a secure and adequate welcome structure. (Eating area, hygiene, logistics and structure, as well as insurances.)

The ECC uses a private transport (bus) and ensures that the bus company has a valid permit with the “transport commission of Quebec”.

At the beginning of the year, the parents must sign the outing contract (entente particulière concernant les sorties organisées dans le cadre des activités éducatives). If the parent prefers that their child not participate, the child could stay at the daycare with baby room educator, if ratio permits. Parents are always welcome to participate in the outings.

Depending on the outing, the ECC will determine what ratio is needed. The ECC will put in place the measures below if the ratio is not being respected.

- A. Add more educators (if possible)
- B. Ask for the participation of more parents
- C. Leave a few children at the ECC
- D. Cancel the outing

The children should be dressed according to the outing, or their participation could be compromised. Each child and adult will have a same colour bib representing the ECC. The use of the «snake» with a handle for each child is useful for moving around on foot.

The children and parents will be explained the schedule of the day, the rules to be respected in case they become lost or alone in an unknown place, as well as the rules on the bus, etc...

*Parents must not smoke during outings for respect towards the child and to promote positive role modelling. Please do not give or have food other than the meals provided by daycare. Please do not purchase anything in the boutiques; this will avoid the other children's envy.*

Take attendance regularly. For example: before the departure of the bus in order to verify if our list is consistent and that there are no late ones or absences during the activity, during the activity and at departure of the bus. The list will be signed and the time will be noted every time the attendance is taken.

The educator is responsible for counting the children and the volunteers in his/her group and informing the person who is in charge of the attendances.

Items that is brought by the ECC

- A means of communication (cell phone)
- Mini first aid kit, personal medication for the children (Epipen or other)
- Change of clothes, hygiene articles (plastic bags, Kleenex, wipes, sunscreen)
- If needed, snacks, lunch and beverages for everyone
- List of children participating and volunteers, with the children's health card info, emergency contacts and phone numbers in case of an emergency;
- Camera